



**OASH**

Office of  
Population Affairs

## FPAR 2.0 Encounter-level Data Reporting Guidelines

Beginning in January 2022, Title X Family Planning Service grantees will collect encounter-level data for submission in 2023. This enhanced data collection will support the Office of Population Affairs' (OPA) goals to improve quality, access, and equity in Title X family planning services. The objective of this guidance is to clarify reporting requirements for encounter-level data.

### Encounter-level data **MUST**:

- Be submitted in .CSV format
- Contain the following five data elements\*:
  - Facility Identifier (Data Element #1)
  - Patient Identifier (Data Element #4)
  - Visit Date (Data Element #5)
  - Birth Date (Data Element #6)
  - Sex (Data Element #7)

\* Files with missing values on any of these five data elements will not be accepted by the FPAR 2.0 system.

### Encounter-level data **SHOULD**:

- Contain all other data elements when clinically appropriate\*
  - For example, if the provider collects height during a given encounter, then OPA expects grantees to report height for that encounter

\* The FPAR 2.0 system will accept files with missing values on all other data elements and missing data will be included in data quality reviews. Files with missing values for Data Elements #1 and #4-7 will not be accepted by the FPAR 2.0 system.

Further details can be found in the [FPAR 2.0 Data Elements with Valid Values – XLSX](#) document on the [FPAR 2.0 website](#).